

GOVERNMENT OF ASSAM
OFFICE OF THE SUPERINTENDENT::GAUHATI MEDICAL COLLEGE
HOSPITAL::GUWAHATI::32

Email-superintendentgmch@gmail.com /Phone No.0361-2529457

No. NHM/GMCH/TENDER/2019-20/11/PART-II/398/ **1007**

Date: 12/05/2022


NOTICE INVITING TENDER

Sealed tender affixing court fee stamp of Rs. 8.25 (Rupees Eight and Twenty Five Paise) only in single bid system are invited from intending Supplier/Manufacturer/accredited authorized dealer etc. for procurement of Dietary and Kitchen items etc. in Nutrition Rehabilitation Center for the department of Pediatrics, GMCH under annual rate contract basis for the F. Y. 2022-23.

Important Dates of the Tender

1. Bid documents are available in the website on 13-05-2022.
2. Last Date of submission of bid documents on 03-06-2022 up to 02.00 pm.
3. Pre- Bid Meeting will be held on 19-05-2022 at 11.00 am.
4. Date of Bid opening on 04-06-2022 at 11.00 am.


Detailed Bid Documents are available in the website <http://gmchassam.gov.in> and can be viewed from **13-05-2022**. Bidders may also download the bid documents from the dedicated website or may obtain from office of The Superintendent, Gauhati Medical College Hospital, Guwahati - 32 during office hours up to 02-06-2022 and submit the hard copy of the bids to Office of The Superintendent, Gauhati Medical College Hospital, Bhangagarh, Guwahati - 32.


Superintendent
Gauhati Medical College Hospital
Guwahati – 32

Memo No. NHM/GMCH/TENDER/2019-20/11/PART-II/398/1008-1014, Dated 12/05/2022

Copy forwarded for information to:-

1. The Mission Director, NHM, Assam, Christianbasti, Guwahati - 05.
2. The Director of Medical Education, Six Mile, Guwahati - 22.
3. The Principal-cum-Chief Superintendent, GMCH, Guwahati - 32.
4. The Joint Director of Health Services, Kamrup Metro, Guwahati - 01.
5. The Director of Information and Public Relation, Govt. of Assam, with the requested to publish the Notice Inviting tender in 2 (two) widely circulated news paper of Assam (One in English and one in local vernacular).
- ✓ 6. Notice Board, GMCH. (GMCH Website)
7. Office file.


Superintendent
Gauhati Medical College Hospital
Guwahati – 32

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Terms & Condition:

1. The envelope containing the tender and all subsequent communications shall be addressed and delivered to:

The Superintendent
Gauhati Medical College Hospital
Bhangagarh, Guwahati – 781032.

All communications shall be addressed to the officer named above by title only and not by name.

2. Copy of Trade Licence issued by urban local bodies or other competent authority, a copy of GST number registration certificate.
3. Conditional & telegraphic tenders shall not be accepted at any cost.
4. The rates should be quoted (as per specification, mentioned in the list of Dietary and Kitchen items etc.) inclusive of GST. All tenders/quotations will be deemed to be F.O.R. (Free on Road) destination at Gauhati Medical College Hospital, Guwahati.
5. The tenders must be submitted in single envelope system. All documents required as per terms and conditions should be enclosed with the envelope. Tenders not received in specified manner will be rejected.
6. Bid Guarantee and Security.
 - (a) The tender must be accompanied with refundable earnest money of Rs. 5,000/- (Rupees Five Thousand) only in a lump sum amount in the form of Demand Draft/Banker's Cheque/Fixed Deposit receipt in favour of **HOSPITAL MGMT SOCIETY GMCH**, Guwahati. Earnest money in other form will not be accepted. Bids not accompanied by earnest money as stated above or less than the amount stipulated above shall be summarily rejected.
 - (b) Bid security deposit any other sums of Tenders lying with the Gauhati Medical College Hospital, Guwahati in connection with any other tender/case will not be considered against this tender.
 - (c) The successful bidder shall be required to furnish Performance Security of Rs. 5,000/- (Five Thousand) by the firm in the form of fixed deposit receipt duly hypothecated in favour of **HOSPITAL MGMT SOCIETY GMCH**, Guwahati. The performance security will be forfeited on the violations of tender norms and failure to supply in time by the bidders.
 - (d) Earnest money deposited by unsuccessful bidders will be refunded after completion of tender process. EMD submitted by successful bidder will be converted as performance security automatically.
 - (e) In case the successful bidder is found in breach of any condition/tender at any stage, legal action as per rules/laws shall be initiated against the agency concerned. In that case, EMD/Performance Security shall be forfeited after giving proper opportunity through show cause notice.
7. The work/supply order will be placed as and when requirement arises from the concerned department and payment will be made subject to the availability of fund after observing all the necessary formalities. Any claim for advance payment will not be entertained. No interest will be allowed for late payment.



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8. In any cases the successful bidder/vendor cannot object on volume of quantity of the items to be supplied. The quantity of items to be procured shall be at the sole discretion of hospital authority depending on actual departmental requirement and fund availability.
9. The maximum delivery period is 7 days from the date of issue of purchase order. However, considering the nature of certain items, the authority may instruct to supply the order within a shorter period than the standard delivery period i.e. 7 days and the bidder have to abide by the instructions accordingly. There after this institute will be forced to charge 5% on the cost of items for each 7 days or part of it as penalty till receipt of the materials.
10. All quotations/tenders should be deemed valid for a 12 (Twelve) months within a financial year from the date of completion of Comparative Statement of the tender. However, the same can be extended for another period of 01(one) year or till the finalization of new tender whichever is earlier subject to sole discretion of authority of GMCH.
11. Any request for increase in the approved rates (including tax) will not be entertained for any reason for the contract period and the items required to be supplied by the contractor should strictly be in accordance with the items quoted.
12. The inspection for the goods will be carried out by the consignee at destination & rejected goods will have to be removed by you within 7 days of dispatch of advice from the undersigned failing which goods will live at your own risk.
13. The rejected goods must be replaced by you within 7 days from the date of notice, intimating that the goods have been rejected. Failing to supply the materials as per approved standard will be considered for cancellation of contract/black listing of the firm for at least 3 years.
14. The supply must be completed satisfactorily within the stipulated period, failing which the Store Purchase Officer/Chairman purchase committee reserve the right to purchase or allow the indenting officer to purchase goods at their risk provided that where goods were not supplied accordingly to the master pattern & not in accordance of the demand the indenting officer decides to retain the inferior goods.
15. There should be provision for the supplying immediately on emergency basis as and when necessary.
16. The items required to be supplied by the contractor should strictly be in accordance with the quoted items.
17. The materials shall not be considered delivered until it is approved & received by the competent authority as defined from time to time by the purchase committee.
18. **The bidder shall certify that the rates quoted are the lowest ones for any institution (Govt. or Private) in the state.**
19. The rate shall not be finalized after exhibiting/demonstration of the materials, if required by the technical Scrutiny Committee/Purchase Committee.
20. The Hospital authority reserves the right to reject any or all the bids or part. The decision of the hospital authority in this regard shall be final and binding on all.
21. If the price of the contracted articles is/are controlled by the Govt. the payment will in no case be allowed at higher rate than the quoted.




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22. The supplier is bound to supply the ordered quantity within the stipulated period even if the quantity ordered at any point is too less/meagre.
23. Undersigned reserves the right to reject any or all the tenders without assigning any reasons. GMCH does not pledge itself to accept the lowest or any other tender and reserve to itself the right of acceptance of the sole or any part of the tender or portion of the quantity offered and the Tenders shall be required to supply the same at rate quoted.
24. **Payment Schedule** : Payment will be made after receipt of the bill containing certificate from the concerned store/department that the items/materials has been supplied by the firm is fully up to their satisfaction and according the specifications and subject to availability of fund.
25. TDS and other applicable taxes as per prevailing rates will be deducted at the time of making the payments.
26. No advance payment will be made any case.
27. Supply is made from the latest batch of production with the maximum shelf life period & original packing having minimum expiry period of 6 month or more.
28. No revision in rate (On higher size) will be accepted during contract period.
29. No payment will be made for unsatisfactory supply.
30. In case a proposal is accepted the firm shall sign an agreement with the authority for rate contract.
31. While submitting the tender document, the bidder should specifically sign on each page of tender documents.
32. Photocopy of the price list and price in spiral binding will not be accepted.
33. The bidder should enclose the duly filled format as **Annex-I**.
34. The bidder should quote the rate as per format as **Annex-II**.
35. The Hospital authority reserves the right to impose any other condition for regulating the contract in public interest.
36. All disputes are subject to the jurisdiction of courts in Guwahati and agreement will be governed by and be construed in accordance with the laws of India.
37. **Interested firms/Parties will have to submit unconditional acceptances to the above terms and conditions at the time of submission of the bid on the letter head of the firm.**
38. The bidders who does not fulfill any of the above conditions and incomplete tenders are liable to be summarily rejected at the risk and cost of the bidder only and any further correspondence in this regard will not be entertained.
39. Any kind of query/objection raised after completion of the Pre-Bid Meeting will not be entertained.

Note: Bidder must go through these conditions very carefully and put his signature in token of acceptance of these terms and conditions. It is also made clear that no re-presentation shall be considered after opening the bids except requiring any information by this office.


Superintendent
Gauhati Medical College Hospital
Guwahati-3
12/05/22

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Annexure – I Document required

Sl. No.	Name of the firm	Document required	Submitted or not	Remarks (If any)
1	1) Valid Trade License of urban local bodies/GMC. 2) Valid GST Registration. 3) Court fees of Rs. 8.25 4) Tender Fee of Rs. 100.00 (Non refundable) in favour of HOSPITAL MGMT SOCIETY GMCH. 5) EMD amounting to Rs. 5,000.00 in favour of HOSPITAL MGMT SOCIETY GMCH. 6) The bidder shall certify that the rates quoted are the lowest ones for any institution (Govt. or Private) in the state.		

Annexure- II Format for Quoting rate

Sl. No.	Name of Item	Pack Size (Shall be as per list of items)	Rate (Inclusive of GST)


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Guwahati-32
12/05/22

**LIST OF DIETARY AND KITCHEN ITEMS ETC. REQUIRED FOR NUTRITION REHABILITATION
CENTER, DEPARTMENT OF PEDIATRICS GMCH**

SL. NO.	ITEM NAME	SPECIFICATION	REMARKS
1	Akhoi (Puffed rice)	1 Kg	
2	Amul Taza	1 litre	
3	Bean	250 Grams	
4	Carrot	250 Grams	
5	Clip Boards	Medium/ Pc	
6	Green gram dal	250 Grams	
7	Ground nut	100 Grams	
8	Joha Rice	1 Kg	
9	LPG Cylinder	Per Cylinder	
10	Moong Dal	1 Kg	
11	Nutrela Soyabean	500 Grams	
12	Onion	Small Sized/ Kg	
13	Parachute Coconut oil	45 ml	
14	Potato	Medium sized/ Kg	
15	Saucepan	Medium sized/ Pc	
16	Sesame seeds	100 Gram	
17	Sooji	1 Kg Pkt	
18	Spoons (Steel)	Teaspoon sized/ Pc	
19	Glass (Steel)	Medium sized/ Pc	
20	Sugar	1 Kg	
21	Salt (Tata)	1 Kg Pkt	
22	Turmeric	200 gm/ Pkt	
23	Vimbar	Large/ Pc	

Rimzim
10/05/2022

S. P
10/5/22

Asst. Professor
Department of Pediatrics
Gauhati Medical College & Hospital

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10/5/22
Professor & Head
Department of Pediatrics
Gauhati Medical College & Hospital